CRS Report for Congress

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Executive and Independent Agency Publications: Where to Get Official Documents

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CONGRESSIONAL OFFICE USE ONLY

Executive and Independent Agency Publications: Where to Get Official Documents

Summary

This is a directory of sources that congressional offices may use to obtain publications from the Executive Office of the President, the executive departments, and the independent agencies and commissions of the federal government. Also included is information on the Superintendent of Documents, the U.S. Government Printing Office, and the federal government's printing policies; suggestions on what to do when a publication is out of print; and information on where copies of government publications may be obtained on the Internet.

The information for each agency includes address, telephone number, fax number, and Internet e-mail address and Web site, where available. Also included are selected notes on special publications, availability of catalogs, etc., as provided by the agency itself. This report is produced for the use of congressional offices only and will be updated as needed.

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Corporation for National and Community Service	
Corporation for Public Broadcasting	
Defense Nuclear Facilities Safety Board	
Environmental Protection Agency	
Equal Employment Opportunity Commission	
Export-Import Bank of the United States (Ex-Im Bank)	
Fannie Mae Farm Credit Administration	
Federal Communications Commission	
Federal Consumer Information Center	
Federal Deposit Insurance Corporation	
Federal Election Commission	
Federal Home Loan Mortgage Corporation (Freddie Mac)	
Federal Housing Finance Board	
Federal Labor Relations Authority	
Federal Maritime Commission	
Federal Mediation and Conciliation Service	
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National Credit Union Administration	
National Endowment for Democracy (NED)	
National Endowment for the Arts	
National Endowment for the Humanities	
National Labor Relations Board	
National Mediation Board	
National Railroad Passenger Corporation (AMTRAK)	
National Science Foundation	
National Transportation Safety Board	
Nuclear Regulatory Commission	
Occupational Safety and Health Review Commission	
Office of Government Ethics	
Office of Personnel Management	
Office of Special Counsel	
Overseas Private Investment Corporation	
Panama Canal Commission	
Peace Corps	
Pension Benefit Guaranty Corporation	
Postal Rate Commission	
President's Council on Physical Fitness and Sports	
Railroad Retirement Board	
Securities and Exchange Commission	
Selective Service System	
Sentencing Commission	
Small Business Administration	
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Social Security Administration	
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Executive and Independent Agency Publications: Where to Get Official Documents

Introduction

The Congressional Research Service receives numerous congressional inquiries asking, "Where is the best place to get copies of government documents?" "Where do we call to get published material for constituents?" "How can you tell what's available for giveaway?" This manual will help answer these kinds of questions.

Government publications needed by congressional offices may be conveniently divided between those published by Congress itself and those prepared by the various executive and independent agencies. Many of these publications are now available electronically on computer databases and a growing number of Internet Web sites, for both Congress and executive branch agencies. These sources vary in reliability and ease of use, and often change their addresses without warning. Internet and computer database information is included below. Specific Web sites, where available, are included in the listings for the specific agencies.¹

Printed congressional publications are sometimes supplied to the offices automatically. Numbered congressional reports and documents are usually available from the House Legislative Resource Center (LRC)/House Document Room and the Senate Document Room; committee prints and hearings can be obtained from the issuing committees. **These are not generally available from the Congressional Research Service, except on a loan basis.** Both the LRC/House Library (ext. 6-5200) and Senate Library (ext. 4-7106) or the Law Library of the Library of Congress (ext. 7-2700) will also supply copies of hearings and committee prints to Members on loan.

The publications from the executive and independent agencies are more difficult to obtain because of the multiplicity of sources involved. It is with these that this manual is concerned. Federal government agencies change their telephone numbers and other contact information from time to time. Therefore, the information is subject to change. If the number has been changed, there may be a recording referring to the new number. If this is not the case, the caller may have to telephone the appropriate congressional liaison office, government operator, or area code plus 555-1212 to obtain the agency's correct number. The most appropriate places to call are listed below, and we recommend consulting them in the listed sequence.

¹Hanna Fischer provided research assistance for this report.

The Executive or Independent Agency That Issued the Publication

A few agencies in the federal government conduct general publication programs, preparing and distributing pamphlets to the public. These agencies receive appropriations for this purpose, and the resulting publications are stocked and distributed by the information offices within the agencies themselves.

Many of the agencies, however, do not distribute their own publications, but prepare them with the expectation that they will be placed on sale and distributed by the Superintendent of Documents. These agencies do not receive appropriations to stock their publications in any quantity and, as a rule, must refer public requests for them to the U.S. Government Printing Office (GPO). These agencies retain a limited number of their publications for official use within the agency, and it is their usual practice to share this supply with Members of Congress. This source is addressed in the directory that follows.

In this publication, we have compiled information from over a hundred of the larger executive branch bureaus and departments, as well as the independent agencies. In each case, the agency was asked to furnish us with the address, telephone number, fax number, and Internet e-mail and Web addresses, if available, of the proper unit from which to request publications. Information on publications of particular interest to Members of Congress is sometimes included in the notes.

Without exception, every agency indicated its willingness to serve congressional offices to the limit of its ability. In every case, we were assured that any publications they had available could be sent to a Member for personal use, and the majority of the offices indicated their desire to assist the Member with constituent requests. Limitations based on security classifications, scarcity, or unusual expense are occasionally encountered.

All agencies are limited in the number of publications they can distribute by Paragraph 39 of the February 1990 *Government Printing and Binding Regulations* published by the Joint Committee on Printing, S.Pub. 101-9, 101st Congress, second session, 21 (1990):

Departments shall not make free distribution of any publication to any private individual or private organization in quantities exceeding 50 copies without prior approval of the Joint Committee on Printing. This quantity limitation shall not apply when the production cost of the publications to be distributed is less than \$100.

In the ensuing pages, the organizations are listed alphabetically within the following major categories:

- Executive Office of the President
- Executive departments
- Independent agencies and commissions.

The table of contents lists the agencies as they appear within this categorical structure. The index lists all agencies alphabetically, using variant names and key words where useful.

Superintendent of Documents, Government Printing Office

The Superintendent of Documents maintains a constantly changing stock of approximately 21,000 different titles, which are distributed *for sale* to the general public. Rather than attempting constant revision of a single catalog of these titles, the Superintendent prepares a variety of lists which identify government publications currently in print by subject. These printed *Subject Bibliographies* are frequently revised and are available for free distribution to a Member's office on request, by telephone (202) 512-1808 or by writing to the Superintendent of Documents, U.S. Government Printing Office, Document Sales Service, Washington, D.C. 20401. (Note: Members may also wish to refer their constituents to one of the 24 GPO bookstores located in major cities in the United States. A list of these with addresses may be found in the *United States Government Manual*.) Offices that are unable to secure titles requested by a constituent may wish to send instead the appropriate *Subject Bibliography*. This will either identify the title required or list similar material which the constituent can secure by sending the order blank included in the *Subject Bibliography* and a remittance directly to the Superintendent of Documents.

If an office has been unable to secure a publication it needs from the issuing agency and wishes to purchase it, a copy can be bought from the Superintendent of Documents in the same manner as the general public. In some cases, a book exchange arrangement carried on by the Documents Control Branch of the Superintendent of Documents may be helpful. Under this agreement it is sometimes possible for a Member to exchange publications he has received by allotment for other publications of equal value which may be needed. An office wishing further details on this program should call the Government Printing Office at (202) 512-1808.

The Government Printing Office also provides access on the Internet to a wide variety of government publications, from both the legislative and executive branches of government, at its Web site [http://www.access.gpo.gov].

When a Publication Is Out of Print and Unavailable

Occasionally a needed publication is no longer available at either the executive or independent agency or the Government Printing Office. Here are a few suggestions for such cases:

- If the title is required for office use by the Member or his/her staff, it can be borrowed from the Library of Congress, if it is available, for a limited period of time. A staff member with loan privileges may request the publication by telephoning ext. 7-5445.
- If the publication is needed for a constituent, he or she can be referred to the nearest federal depository library. This will be one of more than 1,300

libraries throughout the country in which certain government publications are preserved and made available for public use. A listing of these depository libraries appears in *Federal Depository Libraries Directory* (1999) and may be obtained by calling Library Programs Services (GPO) at (202) 512-1119. Those with Internet access can also locate depository libraries by state or telephone area code by searching the Federal Depository Library Program Web page at [http://www.gpo.gov/su_docs/locators/findlibs/index.html]. Although many depository libraries will have copies of the *Congressional Record* and the serial documents of the Congress, there will be occasions when the title requested is not a depository item. To determine whether a needed publication is likely to be available, the office may wish to call (202) 512-1119 and ask about its depository status. In addition, Members of Congress can obtain information concerning the designation of libraries as federal depository Libraries is available upon request.

• If the requesting constituent appears to be a scholar engaged in serious research, the office may wish to recommend pursuing the publication through an interlibrary loan. To secure such service the constituent should ask a local librarian to borrow the publication either from the nearest depository library (if there is none available in the community), from the state library, or through the extension service of the state college or university. If the title is of such a specialized nature that it cannot be secured from one of these, the local librarian can request "location information" from the nearest regional union catalog center. This will identify the most convenient copy to borrow.

The Internet, a Source for Executive or Independent Agency Publications

The publications of executive branch departments and other government agencies are becoming increasingly available on the Internet as these agencies have created their own home pages on the Web. Many government agencies now make the full text of their documents available on the Internet before the printed text is obtainable from the agency or through GPO. This report includes Internet addresses, provided by the agencies or obtained from other sources, available at the time of writing.

Internet Links to Executive and Independent Agencies

The following Web sites provide additional access to a large number of federal government Web pages. These are excellent sources for the most current listing of Web sites added since the publication of this report.

First Gov

[http://www.firstgov.gov/index.shtml]

This federal government Web site is designed to provide the public with easy, one-stop access to online U.S. federal government sources.

U.S. Federal Government Agencies Directory

[http://www.lib.lsu.edu/gov/fedgov.html]

This directory is a service of the Louisiana State University Libraries. Based on the agency listings of the *United States Government Manual*, this service provides links to numerous federal government agency Web sites.

Library of Congress

[http://lcweb.loc.gov/global/executive/fed.html]

"Official US Executive Branch Web Sites" is the title of an Internet Resource Page on the Library of Congress Web site; it provides numerous links to executive branch and independent agency Web sites, with direct access to many of the subsidiary agency publications.

Computer Access and Support

Computer terminals that provide immediate access to the Internet are available for staff use in the CRS research centers in the Rayburn and Longworth House Office Buildings and the Russell Senate Office Building. The La Follette Congressional Reading Room in the Madison Building also has computers for use by congressional staff.

Both the House and Senate provide computer support to congressional offices. For Members, committees, and staff of the House, House Information Resources (HIR) provides a comprehensive group of information and research sources especially designed for Members, committees, and staff. For Senators, committees, and staff, the Senate Computer Center provides a comprehensive group of information and research sources. Training classes and a user assistance hotline for Senate staff are available.

Executive Office of the President

Council of Economic Advisers

Chief of StaffTel: (202) 395-50841800 G. St. N.W., 8th FloorFax: (202) 395-6958Washington, D.C. 20502[http://www.whitehouse.gov/cea/index.html]The Council's Economic Report of the President is automatically sent to Members.

It is also available through the House Document Room, and is for sale through GPO.

Council on Environmental Quality

722 Jackson Place, N.W. Washington, D.C. 20503

Tel: (202) 395-5750 Fax: (202) 456-6546 [http://www.whitehouse.gov/ceq]

Copies of the President's Annual Report on Environmental Quality are automatically sent to Members. The general public can obtain free copies of Council reports by contacting

the numbers listed above or by going through the GPO. The booklet for implementing the procedural provisions of the National Environmental Policy Act regulations is available through the Council, as are special reports on environmental trends.

National Security Council

Director of Legislative AffairsTel: (202) 456-9171Eisenhower Executive Office BuildingFax: (202) 456-9170Washington, D.C. 20504[http://www.whitehouse.gov/nsc/index.html]

An annual report, *The National Security Strategy Report*, is available upon request and at the Internet address above.

Office of Management and Budget

Office of Legislative AffairsTel: (202) 395-4790Eisenhower Executive Office BuildingFax: (202) 395-3729Washington, D.C. 20503[http://www.whitehouse.gov/OMB]

The *Economic Report of the President* is produced by the Council of Economic Advisers and may be obtained through them (see above). Additional copies of the *Budget of the United States Government* are often available through the House Legislative Resource Center, the Senate Document Room, and GPO.

Office of National Drug Control Policy

Office of Legislative Affairs Executive Office of the President 750 17th Street, N.W. Washington, D.C. 20503 Tel: (202) 395-6602/395-6670 Fax: (202) 395-6640 [http://www.whitehousedrugpolicy.gov]

Office of Science and Technology Policy

Budget Administration Office Eisenhower Executive Office Building 1650 Pennsylvania Avenue, N.W. Washington, D.C. 20502-0001 Tel: (202) 456-7116 Fax: (202) 456-6021 E-mail: information@ostp.eop.gov [http://www.ostp.gov/index.html]

Office of U.S. Trade Representative

Office of Congressional Affairs 600 17th Street, N.W., Room 111 Washington, D.C. 20508 Tel: (202) 395-6951 Fax: (202) 395-4656 Fax retrieval: (202) 395-4809 [http://www.ustr.gov]

Press releases, summaries, and statements available at the above telephone and fax retrieval numbers and on the Internet.

The White House

Deputy Assistant to the President for Legislative	
Affairs	
First Floor, East Wing, Room 112	
White House	
1600 Pennsylvania Avenue, N.W.	
Washington, D.C. 20502	[http://www.whitehouse.gov]

For House offices:	Tel: (202) 456-6620	Fax: (202) 456-3501
For Senate offices:	Tel: (202) 456-6493	Fax: (202) 456-6468

Executive Departments

Department of Agriculture

Publications Information and Management BranchTel: (202) 720-3365Attn: Congressional Section[http://www.usda.gov]Office of Communications, Room 506AWashington, D.C. 20250

The Department has prepared a list of its popular publications for the use of Members of Congress: *List of Publications Available for Distribution by Members of Congress* (List No. 1), last updated in 1994. Copies can be obtained by calling the above telephone number. Publications are also available at the Internet address above.

Department of Commerce

Office of Congressional Affairs 14 th and Constitution Avenue, N.W. Room 5421 Washington, D.C. 20230	Tel: (202) 482-3663 Fax: (202) 482-4420 [http://www.doc.gov]
For specific agencies:	
Bureau of the Census: [http://www.census.gov/]	(301) 457-2171
Bureau of Economic Analysis: [http://www.bea.doc.gov/]	(202) 606-9690
Bureau of Industry and Security: [http://207.96.48.13/]	(202) 482-0097
Economic Development Administration: [http://www.osec.doc.gov/eda]	(202) 482-2309
International Trade Administration: [http://www.ita.doc.gov/]	(202) 482-3015

Minority Business Development Agency: [http://www.mbda.gov/]	(202) 482-5061
National Institute of Standards and Technology: [http://www.nist.gov/]	(301) 975-3080
National Marine Fisheries Service: [http://www.nmfs.noaa.gov/]	(202) 482-4981
National Ocean Service (charts only): [http://www.nos.noaa.gov/]	(202) 482-4981
National Oceanic and Atmospheric Administration: [http://www.noaa.gov/]	(202) 482-4981
National Technical Information Service: [http://www.ntis.gov/]	Research: (703) 605-6040 / (703) 609-6015 Sales & Inquiry: 1-800-553-NTIS
National Telecommunication and Information Administration: [http://www.ntia.doc.gov/]	(202) 482-1551
Patent and Trademark Office: [http://www.uspto.gov/]	(703) 305-9300

Department of Defense

Office of Secretary of Defense	Tel: (OASD only):
OASD for Legislative Affairs	(703) 695-2503 (research and publications)
1300 Defense Pentagon	Fax: (703) 697-8299
Washington, D.C. 20301-1300	[http://www.defenselink.mil/]

Department of the Air Force.

Office of Legislative Liaison, SAF/LLI	Tel: (703) 695-7364
1160 Air Force Pentagon	Fax: (703) 693-6340
Washington, D.C. 20330-1160	[http://www.af.mil/]

Department of the Army.

U.S. Army Publishing Directorate	Tel: (314) 592-0910
Distribution Operations Facility	Fax: (314)592-0923
1655 Woodson Rd.	[http://www.usapa.army.mil]
St. Louis, MO 63114-6128	

U.S. Army Corps of Engineers.

Office of Congressional Affairs 441 G Street, N.W. Washington, D.C. 20314 Tel: (202) 761-1059 Fax: (202) 761-8843 [http://www.usace.army.mil/publications] A wide range of technical documents relating to such topics as water resources development and construction engineering.

Department of the Navy.

For House offices:	
Office of Legislative Affairs	Tel: (202) 225-6079
B324 Rayburn House Office Building	Fax: (202) 685-6077
Washington, D.C. 20515	[http://www.ncts.navy.mil]

For Senate offices:Tel: (202) 224-4682Office of Legislative AffairsTel: (202) 224-4682182 Russell Senate Office BuildingFax: (202) 685-6005Washington, D.C. 20510[http://www.ncts.navy.mil]

To check on the status of correspondence, call (703) 695-6357 / (703) 695-5075 / (703) 695-5195 / (703) 695-5196 (these number are often busy).

U.S. Marine Corps.

For House offices:	
Office of Legislative Affairs	Tel: (202) 225-7719
B324 Rayburn House Office Building	Fax: (202) 685-6077
Washington, D.C. 20515	[http://www.hqmc.usmc.mil]

For Senate offices: Office of Legislative Affairs 182 Russell Senate Building Washington, D.C. 20510

Tel: (202) 224-4681 Fax: (202) 685-6005 [http://www.hqmc.usmc.mil]

All requests from Members of Congress for material published by the Department of Defense for their personal use and for use by their offices are honored. Material requested by Members of Congress for their constituents is furnished subject to these restrictions:

- 1. Classified material cannot be furnished;
- 2. Official-use-only and internal departmental documents cannot be furnished;
- 3. Regulations of the Joint Committee on Printing, Paragraph 39, will be used.

Department of Education

Assistant Secretary for Legislation and Congressional Affairs 400 Maryland Avenue, Room 7E255 Washington, D.C. 20202

Department of Energy

Office of Congressional and Intergovernmental Affairs	Tel: (202) 586-5450
1000 Independence Avenue, S.W., Room 7B138	Fax: (202) 586-4891
Washington, D.C. 20585	[http://www.ci.doe.gov]

Department of Health and Human Services

Congressional Liaison Office 406-G Humphrey Building 200 Independence Avenue, S.W. Washington, D.C. 20201	Tel: (202) 690-6786 Publications: (202) 690-7094 Fax: (202) 690-6351 [http://www.dhhs.gov]
For specific agencies:	
Administration on Aging	(202) 619-0556
[http://www.aoa.gov] Administration for Children and Families:	(202) 401-9200
[http://www.acf.dhhs.gov/]	(202) 101 9200
Administration for Native Americans:	(202) 690-7776
Administration on Development Disabilities:	(202) 690-6590
Administration on Family and Youth Services Burea	u: (301) 608-8098
Centers for Medicare and Medicaid Services:	(202) 690-8220
(formerly Health Care Financing Administration	on)
[http://cms.hhs.gov/]	
Head Start Bureau:	(202) 205-8560

Public Health Service: Food and Drug Administration; Alcohol, Drug Abuse, and Mental Health Administration; Centers for Disease Control and Prevention; Health Resources and Services Administration; National Institutes of Health (includes National Library of Medicine). There are a number of publication offices in the Public Health Service. Check first with the main liaison office at (202) 690-6786.

Department of Homeland Security

Assistant Secretary of Legislative Affairs	Tel: (202) 786-0140
Department of Homeland Security	Fax: (202) 772-9434
Washington, D.C. 20528	[http://www.dhs.gov/]

Bureau of Customs and Border Protection.

Office of Congressional Affairs	
1300 Pennsylvania Avenue, N.W.	Tel: (202) 927-1750
Room 6.4A	Fax: (202) 927-2152
Washington, D.C. 20229	[http://www.customs.treas.gov/]

This bureau unifies border enforcement operations, to include the inspections and trade functions of Customs, Immigration, and Agriculture at ports of entry, and the mobile border enforcement capabilities of the Border Patrol between ports of entry.

Bureau of Immigration and Customs Enforcement.

Director, Office of Congressional	Tel: (202) 512-5231
Relations	Fax: (202) 512-1117
425 I Street, .N.W.	[http://http://www.immigration.gov/]
Washington, D.C. 20536	

This bureau focuses on the enforcement of immigration and customs laws within the United States, the protection of specified federal buildings, and air and marine

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enforcement. They perform customs and immigration investigations and collect customs and immigration intelligence.

Federal Emergency Management Agency (FEMA).

Office of Congressional and	Tel: (202) 646-4500
Intergovernmental Affairs	Fax: (202) 646-3600
500 C Street, S.W., Room 820	[http://www.fema.gov]
Washington, D.C. 20472	

Transportation Security Administration.

Office of Legislative Affairs	Tel: (571) 227-2717
TSA Headquarters	Fax: (571) 227-2559
West Tower, 12 th Floor, TSA-5	[http://www.tsa.gov/]
400 Seventh Street, S.W.	
Washington, D.C. 20590	

U.S. Coast Guard.

Congressional Affairs Staff	[http://www.uscg.mil/uscg.shtm]
Senate Liaison Office	
S.R. 183	Tel: (202) 224-2913
Washington, D.C. 20510	Fax: (202) 755-2695
House Liaison Office	

Room B320 Rayburn House Office Building Washington, D.C. 20515

Tel: (202) 225-4775 Fax: (202) 426-6081

U.S. Secret Service.

Office of Government and Public Affairs	Tel: (202) 406-5708
950 H Street, N.W., Suite 8350	Fax: (202) 435-9069
Washington, D.C. 20223	[http://www.treas.gov/usss/index.shtml]

Department of Housing and Urban Development

Office of Congressional and Intergovernmental Relations	Tel: (202) 708-0380
451 Seventh Street, S.W., Room 10120	Fax: (202) 708-1350
Washington, D.C. 20410-1000	[http://www.hud.gov/]

Department of the Interior

Office of Congressional and Legislative Affairs	Tel: (202) 208-7693
1849 C Street, N.W.	Fax: (202) 208-5533
Washington, D.C. 20240-0001	[http://www.doi.gov/]

For specific agencies:

Bureau of Indian Affairs:
Bureau of Land Management:
Bureau of Reclamation:
Minerals Management Services:
National Park Service:
Office of Insular Affairs:
Office of Surface Mining:
U.S. Fish and Wildlife Service:
U.S. Geological Survey:

Department of Justice

Office of Legislative Affairs Main Justice Building, Suite 1145 950 Pennsylvania Avenue, N.W. Washington, D.C. 20530

Department of Labor

Office of Congressional and Intergovernmental Affairs	Tel: (202) 693-4600
Francis Perkins Building, Room S-1318	Fax: (202) 693-4642
200 Constitution Avenue, N.W.	[http://www.dol.gov]
Washington, D.C. 20210	

The Department maintains a list of its publications arranged by subject.

Department of State

Harry S. Truman Building	Tel: Multi-Media Services, Customer
2201 C Street, N.W.	Service Center, (202) 736-7470
Washington, D.C. 20521	Fax: (202) 736-7472
	[http://www.state.gov]

The State Department has largely gone to electronic distribution of its publications. At the Internet Web site, under Press and Public Affairs (top), click on Major Publications. All publications should be requested from the particular office that prepared them, except for these four: State Department telephone directories, *Diplomatic List, Key Officers of Foreign Service Posts*, and *Foreign Consular Offices in the United States*. For the first three, call the number above; for *Foreign Consular Offices in the Unites States*, call (202) 647-2122.

Department of Transportation

Office of Innovation, Research, and Education Department of Transportation 400 Seventh Street, S.W., Room 7110 Washington, D.C. 20590 Tel: (202) 366-4208 Fax: (202) 366-3272/366-3671 Library: loan only (202) 366-0745 [http://www.dot.gov]

(202) 208-5706 (202) 452-5010 (202) 513-0570 (202) 208-3502 (202) 208-5656 (202) 208-4754 (202) 208 2534 (202) 208-5403 (202) 648-4455

Tel: (202) 514-2141

Fax: (202) 514-4482

[http://www.usdoj.gov]

Federal Aviation Administration.

Congressional Affairs Office Department of Transportation Room 10408 (I-10) Washington, D.C. 20590 Tel: (202) 366-9714 Fax: (202) 366-3675 [http://www1.faa.gov]

Federal Highway Administration.

Congressional Liaison 400 Seventh Street, S.W. Room 4210A Washington, D.C. 20590 Tel: (202) 366-1956 Fax: (202) 366-3297 [http://www.fhwa.dot.gov/publicaffairs]

Federal Railroad Administration.

 Public Affairs Officer (ROA-30)
 Tel: (202) 493-6024

 1120 Vermont Ave., N.W.
 Fax: (202) 493-6013

 Washington, D.C. 20590
 [http://www.fra.dot.gov]

Federal Transit Administration.

Research Management OfficeTel: (202) 366-0201TRI-30Fax: (202) 366-3765400 Seventh Street, S.W.[http://www.fta.dot.gov/ntl/publications/index.html]Washington, D.C. 20590Variable Street Street

Maritime Administration.

Public Affairs Officer (MAR-240)	Tel: (202) 366-5807
400 Seventh Street, S.W., Room 7219	Fax: (202) 366-5063
Washington, D.C. 20590	[http://www.marad.dot.gov]

National Highway Traffic Safety Administration.

Office of Intergovernmental Affairs	Tel: (202) 366-2111
400 Seventh Street, S.W., Suite 5220	Fax: 202) 366-2106
Washington, D.C. 20590	[http://www.nhtsa.dot.gov/]

Research and Special Programs Administration.

Office of Policy and Program Support (DPP)	Tel: (202) 366-4831
400 Seventh Street, S.W.	Fax: (202) 366-7431
Washington, D.C. 20590	[http://rspa.dot.gov/]
Office of Hazardous Materials Initiatives and Training (DHM-50) Congressional Liaison 400 Seventh Street, S.W. Room 8401 Washington, D.C. 20590	Tel: (202) 366-4900 E-mail: training@rspa.dot.gov Fax: (202) 366-7342 [http://hazmat.dot.gov/]

Transportation Safety Institute	Tel: (405) 954-3153
Office of the Director (DTI-1 / MPB	Fax: (405) 954-2446
RM348)	E-mail:
P.O. Box 25082	Sandy_Shimmel@tsi.jccbi.gov
Oklahoma City, OK 73125-50082	[http://www.tsi.dot.gov/]
Volpe National Transportation Systems	Tel: (617) 494-2222
Center	Fax: (617) 494-3731
55 Broadway (DTS-1)	[http://www.volpe.dot.gov]
Kendall Square	
Cambridge, MA 02142	

St. Lawrence Seaway Development Corporation.

Office of Congressional and Public Affairs	Tel: (202) 366-0091/5418
400 Seventh Street, S.W., Room 5424	Fax: (202) 366-7147
Washington, D.C. 20590	[http://www.seaway.dot.gov]

Surface Transportation Board.

Office of Congressional and Public Services	Tel: (202) 565-1594
1925 K Street, N.W., Suite 840	Fax: (202) 565-9016
Washington, D.C. 20423	[http://www.stb.dot.gov/]

Department of the Treasury

Office of Legislative Affairs	Tel: (202) 622-0576
1500 Pennsylvania Avenue, N.W., Room 3134 (MT)	Fax: (202) 622-0534
Washington, D.C. 20220	[http://www.ustreas.gov]

Bureau of Alcohol, Tobacco and Firearms.

Director	Tel: (202) 927-8490
650 Massachusetts Avenue, N.W.	Fax: (202) 927-8863
Washington, D.C. 20226	[http://www.atf.treas.gov/]

Bureau of Engraving and Printing.

Office of External Relations	Tel: (202) 874-3019
14 th and C Streets, S.W., Room 533M	Fax: (202) 874-3177
Washington, D.C. 20228	[http://www.moneyfactory.com]

Bureau of the Public Debt.

Office of the Commissioner	Tel: (202) 691-3500
999 E Street, N.W., Suite 500	Fax: (202) 219-4163
Washington, D.C. 20239-0001	[http://www.publicdebt.treas.gov/]

Financial Management Service.

Office of Legislative and Public Affairs	Tel: (202) 874-6740
401 14 th Street, S.W., Suite 555	Fax: (202) 874-7016
Washington, D.C. 20227	[http://www.fms.treas.gov/]

Internal Revenue Service.

Director, Legislative Affairs Division, CL:LA	Tel: (202) 622-9590
1111 Constitution Avenue, N.W., Room 3241	Fax: (202) 622-4733
Washington, D.C. 20224	[http://www.irs.gov]

Office of the Comptroller of the Currency.

Congressional Liaison Division	Tel: (202) 874-4840
250 E Street, S.W., Room 9048	Fax: (202) 874-5305
Washington, D.C. 20219	[http://www.occ.treas.gov]

Office of Thrift Supervision.

Office of Congressional Affairs	Tel: (202) 906-6288
1700 G Street, N.W.	Fax: (202) 906-7477
Washington, D.C. 20552	[http://www.ots.treas.gov/]

Treasurer of the United States.

1500 Pennsylvania Avenue, N.W., Room 2134	Tel: (202) 622-0100
Washington, D.C. 20220	Fax: (202) 622-2258

U.S. Mint.

Director of Legislative and	
Intergovernmental Affairs	Tel: (202) 354-6700
801 Ninth Street, N.W.	Fax: (202) 756-6160
Washington, D.C. 20220	[http://www.usmint.gov/]

The Bureau of the Public Debt handles all inquiries concerning U.S. Treasury bills, notes, and bonds as well as the Savings Bond Program. The public can order or download forms and publications from the Internet address above.

Department of Veterans Affairs

House Congressional Liaison Staff (009H)	Tel: Capitol ext. 5-2280
B-328 Rayburn House Office Building	Fax: (202) 453-5225
Washington, D.C. 20515	[http://www.va.gov]
Senate Congressional Liaison Staff (60S)	Tel: Capitol ext. 4-5351
321 Hart Senate Office Building	Fax: (202) 453-5218
Washington, D.C. 20510	[http://www.va.gov]

Independent Agencies, Boards, and Commissions

Advisory Council on Historic Preservation

Old Post Office BuildingTel: (202) 606-85031100 Pennsylvania Avenue, N.W., Suite 809Fax: (202) 606-8672Washington, D.C. 20004E-mail: achp@achp.govA detailed list of Council publications is available.[http://www.achp.gov/]

African Development Foundation

1400 Eye Street, N.W., Suite 1000 Washington, D.C. 20005 E-mail: info@adf.gov Tel: (202) 673-3916 Fax: (202) 673-3810 [http://adf.gov]

American Battle Monuments Commission

 Courthouse Plaza II, Suite 500
 Tel: (703) 696-0129

 2300 Clarendon Boulevard
 Fax: (703) 696-6666

 Arlington, VA 22201-3267
 [http://www.abmc.gov/]

Appalachian Regional Commission

Office of the Federal Co-Chairman 1666 Connecticut Avenue, N.W. Room 700 Washington, D.C. 20235 Tel: (202) 884-7674 Fax: (202) 884-7693 E-mail: guyland@arc.gov [http://www.arc.gov]

Architectural and Transportation Barriers Compliance Board

Congressional Liaison 1331 F Street, N.W., Suite 1000 Washington, D.C. 20004-1111 [http://www.access-board.gov] Tel: (202) 272-0041/0080 TTY: (202) 272-5449 / (800) 993-2822 Tech. assistance: (800) 872-2253 Fax: (202) 272-0081 E-mail: info@access-board.gov

Publications include Americans with Disabilities Act Accessibility Guidelines (ADAAG); Uniform Federal Accessibility Standards (UFAS), an accessibility checklist for buildings; a brochure entitled Filing a Complaint ... It's Your Right; and technical assistance bulletins on the provisions of ADAAG (for design professionals).

Central Intelligence Agency

Director of Congressional Affairs Room 7C38 CIA Washington, D.C. 20505 Tel: (703) 482-6136 Fax: (703) 482-5841 [http://www.cia.gov/]

Commission of Fine Arts

National Building Museum 401 F Street, N.W., Suite 312 Washington, D.C. 20001-2728 Tel: (202) 504-2200 Fax: (202) 504-2195

A free publication, *The Commission of Fine Arts*, *A Brief History*, contains a list of CFA publications; most are out of print, but several may be obtained from the Commission's offices.

Commodity Futures Trading Commission

Office of Public Affairs, Three Lafayette Centre 1155 21st Street, N.W. Washington, D.C. 20581 Tel: (202) 418-5080 Fax: (202) 418-5525 E-mail: opa@cftc.gov [http://www.cftc.gov/]

A list of the current publications distributed by the Commission is available on the Web site listed above.

Corporation for National and Community Service

Congressional and Intergovernmental Affairs	Tel: (202) 606-5000, ext. 473
1201 New York Avenue, N.W., 8th Floor	Fax: (202) 565-2784
Washington, D.C. 20525	[http://www.cns.gov]

Corporation for Public Broadcasting

Office of Government Relations	Tel: (202) 879-9840
401 Ninth Street, N.W.	Fax: (202) 879-9697
Washington, D.C. 20004-2129	[http://www.cpb.org]

Publications on a wide variety of topics including station activities, programming, and industry income are available. Many publications are available on our Web site.

Defense Nuclear Facilities Safety Board

Office of Public Information	Tel: (202) 694-7000
625 Indiana Avenue, N.W., Suite 700	Fax: (202) 208-6518
Washington, D.C. 20004	[http://www.dnfsb.gov]

Annual reports and recommendations on important issues are available on request.

Environmental Protection Agency

Congressional and Intergovernmental Relations	Tel: (202) 564-5200
1200 Pennsylvania Avenue, N.W.	Fax: (202) 501-1519
Ariel Rios Building, Room 3426	[http://www.epa.gov]
Washington, D.C. 20460-0001	

Many EPA publications are available online at the Internet address above.

Equal Employment Opportunity Commission

 Office of Communications and Legislative Affairs
 Tel: (202) 663-4900

 1801 L Street, N.W., Room 9024
 Fax: (202) 663-4912

 Washington, D.C. 20507
 [http://www.eeoc.gov/]

 Publications: (800) 669-3362 (voice) or (800) 800-3302 (TDD)

An annotated list of current publications is available upon request.

Export-Import Bank of the United States (Ex-Im Bank)

Congressional and External Affairs 811 Vermont Avenue, N.W., Room 1261A Washington, D.C. 20571 Tel: (202) 565-3230 Fax: (202) 565-3236 [http://www.exim.gov]

Arrangements may be made through the above office for Members of Congress, congressional staff, and constituents to meet with Eximbank officers for general briefings or to discuss specific export transactions.

Fannie Mae

Government and Industry Relations	Tel: (202) 752-2263
3900 Wisconsin Avenue, N.W.	Fax: (202) 752-6099
Washington, D.C. 20016	[http://www.fanniemae.com/]

Farm Credit Administration

Office of Congressional and Legislative Affairs	Tel: (703) 883-4056
1501 Farm Credit Drive, Room 4120	Fax: (703) 790-3260
McLean, VA 22102-5090	[http://www.fca.gov]

Federal Communications Commission

Public Service Division, Office of Media Relations	Tel: (202) 418-1900
445 12 th Street, S.W.	Fax: (202) 418-2806
Washington, D.C. 20554	[http://www.fcc.gov]

Special reports are issued periodically and announced in news releases. Congressional offices will be provided copies of these reports, subject to supply on hand, or they can visit www.fcc.gov/ola, which is tailored to Congress and its staff.

Federal Consumer Information Center

Federal Consumer Information Center (XC)Tel: (202) 501-1794General Services AdministrationFax: (202) 501-42811800 F Street, N.W., Room G-142E-mail: walt.dornfried@gsa.govWashington, D.C. 20405[http://www.pueblo.gsa.gov]

The Federal Consumer Information Center (FCIC) publishes and distributes the free, quarterly *Consumer Information Catalog*, available by writing to: Consumer Information Catalog, Pueblo, CO 81009, or by telephoning 1-888-8PUEBLO (1-888-878-3256). The catalog lists more than 200 selected booklets of consumer interest published by more than 40 federal government agencies. Topics covered include children, cars, employment,

education, food and nutrition, federal programs, health, money, small business, and more. Nearly half of the publications listed are available free; the remainder are moderately priced.

One can also browse the latest *Catalog*, read and/or download text versions of the publications, order a copy of the *Catalog*, and view the latest consumer news by visiting FCIC's Web site: [http://www.pueblo.gsa.gov].

Groups who are able to distribute 20 or more copies of the *Consumer Information Catalog* quarterly can be placed on a mailing list for free bulk copies. Write to the Pueblo address above or visit the Web site to be placed on this list.

In addition, Members of Congress may also obtain copies of the *Lista de Publicaciones Federales en Espanol para el Consumidor*, a list of publications available in Spanish. The Consumer Information Center is administered by the General Services Administration (see entry below).

Federal Deposit Insurance Corporation

Public Information Center	Tel: (202) 898-7055
550 17 th Street, N.W.	Fax: (202) 898-3745
Washington, D.C. 20429	E-mail: publicinfo@fdic.gov
	[http://www.fdic.gov]

A list of the FDIC's reports and statistical publications are available from this office.

Federal Election Commission

 Information Services
 Tel: (202) 694-1100

 999 E Street, N.W.
 Toll Free: (800) 424-9530

 Washington, D.C. 20463
 Fax: (202) 219-8504

 [http://www.fec.gov]
 [http://www.fec.gov]

The Federal Election Commission's Office of Public Records maintains copies of all reports and statements filed by candidates and political committees for review or copying. Computer indexes on campaign spending and contributions are also available. Copies may be ordered by calling (202) 694-1120.

The Information Services Division assists federal candidates and political committees by explaining the federal election law, conducting research on advisory opinions, and publishing a monthly newsletter on commission decisions as well as campaign guides and other brochures. All publications are free. Requests for information and publications can be made by calling (202) 694-1100 or (800) 424-9530.

The Office of Election Administration compiles and disseminates election administration information related to federal elections, and conducts independent contract studies. Congressional offices may obtain a complimentary copy by calling (202) 694-1095.

Federal Home Loan Mortgage Corporation (Freddie Mac)

Government Relations 401Ninth Street, Suite 600 Washington, D.C. 20004 Tel: (202) 434-8600 Fax: (202) 434-8627 [http://www.freddiemac.com]

Federal Housing Finance Board

1777 F Street, N.W. Washington, D.C. 20006 Tel: (202) 408-2817 Fax: (202) 408-2950 [http://www.fhfb.gov/]

Federal Labor Relations Authority

Congressional Liaison 1400 K Street, N.W. Washington, D.C. 20424 Tel: (202) 218-7945/7900 Fax: (202) 482-6659 [http://www.flra.gov/]

Federal Maritime Commission

Office of the Secretary 800 North Capitol Street, N.W. Washington, D.C. 20573 Tel: (202) 523-5707 Fax: (202) 523-0014 E-mail: secretary@fmc.gov [http://www.fmc.gov]

Federal Mediation and Conciliation Service

Office of the General Counsel/Legislative Liaison	Tel: (202) 606-5444
2100 K Street, N.W.	Fax: (202) 606-5345
Washington, D.C. 20427	[http://www.fmcs.gov/]

Federal Mine Safety and Health Review Commission

Office of the Executive Director 601 New Jersey Avenue, N.W. Washington, D.C. 20001 Tel: (202) 434-9900 Fax: (202) 434-9906 E-mail: info@fmshrc.gov [http://www.fmshrc.gov/]

Federal Mine Safety and Health Review Commission Decisions is published monthly and is available through subscription from GPO.

Federal Reserve System

Board of Governors of the Federal Reserve SystemTel: (202) 452-345620th and C Streets, N.W., Room B-2125Fax: (202) 452-2611Washington, D.C. 20551[http://www.federalreserve.gov/]

Federal Retirement Thrift Investment Board

Thrift Savings Plan Office of External Affairs 1250 H Street, N.W. Washington, D.C. 20005 Tel: (202) 942-1640 Fax: (202) 639-6857 [http://www.tsp.gov/]

Federal Trade Commission

Office of Congressional RelationsTel: (202) 326-2195600 Pennsylvania Avenue, N.W., Room 404Fax: (202) 326-3585Washington, D.C. 20580[http://www.ftc.gov]

General Services Administration

Office of Congressional and Intergovernmental Affairs 1800 F Street, N.W., Room 6105 Washington, D.C. 20405

Congressional offices frequently request these publications: Annual Report of the General Services Administration Catalog of Federal Domestic Assistance Consumer Information Catalog Consumer's Resource Handbook Contracting Opportunities with GSA Federal Information Centers Federal Surplus Personal Property Donation Program Federal Travel Directory GSA Services Available to Members of Congress Sale of Federal Surplus Personal Property U.S. Real Property Sales List What Is GSA?

Institute of Museum and Library Services

Office of Public and Legislative Affairs 1100 Pennsylvania Avenue, N.W. Washington, D.C. 20506 Tel: (202) 606-8339 Fax: (202) 606-8591 E-mail: imlsinfo@imls.gov [http://www.imls.gov]

Publications include *True Needs*, *True Partners: Museums and Schools Transforming Education* (1996); *True Needs*, *True Partners: 1998 Survey Highlights (1999);* and *To Listen and To Lead* (1996). Every fiscal year, the Institute also puts out a brochure on all museum and library grant programs offered.

Inter-American Foundation

Publications Office 901 North Stuart Street, 10th Floor Arlington, VA 22203 Tel: (703) 306-4338 (publications) (703) 306-4301 (general) Fax: (703) 306-4365 [http://www.iaf.gov/]

Legal Services Corporation

Office of Governmental Relations and Public Affairs 3333 K Street N.W., 3rd Floor Washington, D.C. 20007 Tel: (202) 295-1610 / 1500 Fax: (202) 337-6519 [http://www.lsc.gov/]

Tel: (202) 501-0563 Fax: (202) 219-5742 [http://www.gsa.gov]

Marine Mammal Commission

4340 East-West Highway, Room 905 Bethesda, MD 20814

A publications list is available upon request.

Merit Systems Protection Board

Congressional Liaison Office of the Clerk of the Board 1615 M Street, N.W. Washington, D.C. 20419 Tel: (202) 653-7200 x. 1212 Fax: (202) 653-7130 E-mail: mspb@mspb.gov [http://www.mspb.gov]

A publications list is available in the "reading room" section of the Web site.

National Academies of Sciences

Office of Congressional and	Tel: (202) 334-1601
Government Affairs (OCGA)	Fax: (202) 334-2419
National Academies	[http://www.nas.edu]
500 Fifth Street, N.W.	[http://national-academies.org]
Washington, D.C. 20001	[http://www.nap.edu] (National Academy Press)

National Academy of Engineering and the Institute of Medicine are sister agencies of the National Academies of Sciences. Their operating arm is the National Research Council. A publications list is available on request. In addition, OCGA issues the monthly *Academy Bulletin*, also available on the Web site, listing public meetings of the four institutions and recent releases. Inclusion on the mailing list is available free upon request. One can also visit [http://www4.nationalacademies.org/ocga/reso.nsf] for all publications.

National Aeronautics and Space Administration

Office of Legislative Affairs	Tel: (202) 358-1948
2 Independence Square, Room 9L33	Fax: (202) 358-4340
300 E Street, S.W.	[http://www.nasa.gov]
Washington, D.C. 20546-0001	

National Archives and Records Administration

Congressional Affairs	Tel: (301) 837-1800
8601 Adelphi Road	Fax: (301) 837-0311
College Park, MD 20740-6001	E-mail: congress.affairs@nara.gov
	[http://www.archives.gov]

Some popular publications are available by going to the National Archives and Records Administration, Seventh Street and Pennsylvania Avenue, N.W., Room G-7:

Select List of Publications of the National Archives and Records Administration, a catalog of technical publications and finding aids. Free.

Prologue: The Journal of the National Archives. Quarterly; \$4 per issue; subscription \$16 per year.

Information leaflets include *The National Archives*, *Using Records in the National Archives for Genealogical Research*, and *Military Service Records in the National Archives*.

Tel: (301) 504-0087 Fax: (301) 504-0099 Microfilm publications available for use and purchase are noted in the *Catalog of National Archives Microfilm Publications* (\$5); *Federal Population Census, 1790-1890s* (\$3.50); *Federal Population Census, 1900* (\$3.50); *Federal Population Census, 1910* (\$3.50), and *Federal Population Census, 1920* (\$3.50). The publications are now available online at [http://www.archives.gov/publications/microfilm_catalogs.html#resources]. For all orders under \$50, add \$3 for shipping and handling.

The Office of the Federal Register (202-741-6000) and the Office of Presidential Libraries (301-837-3250) are administered by the National Archives and Records Administration.

National Capital Planning Commission

Public Affairs OfficerTel: (202) 482-7200401 Ninth Street, N.W., Suite 500, North LobbyFax: (202) 482-7272Washington, D.C. 20576[http://www.ncpc.gov]

Visit NCPC's Web site to see *Extending the Legacy: Planning America's Capital for the 21st Century*, a bold vision of Washington, D.C., as it could be 50 to 100 years in the future. The *Legacy* document and information about NCPC's other publications are available on request.

National Commission on Libraries and Information Science

1110 Vermont Avenue, N.W., Suite 820	Tel: (202) 606-9200
Washington, D.C. 20005-3552	Fax: (202) 606-9203
-	[http://www.nclis.gov/]

The Commission has a list of publications available. Information on these publications and related papers is available at the above Internet address.

National Council on Disability

Office of Public Affairs	Tel: (202) 272-2004 (Voice)
1331 F Street, N.W., Suite 850	(202) 272-2074 (TTY)
Washington, D.C. 20004	Fax: (202) 272-2022
-	E-mail: mquigley@ncd.gov
	[http://www.ncd.gov]

A publications list is available upon request. Recent reports are available at the above Internet address.

National Credit Union Administration

Director of Public and Congressional Affairs	Tel: (703) 518-6330
1775 Duke Street	Fax: (703) 518-6409
Alexandria, VA 22314-3401	[http://www.ncua.gov]

A list of current publications is available and may be obtained at the agency's Internet address above. Publications include an annual report, *NCUA Directory, Federal Credit Union Act,* and *Federal Credit Union Handbook*.

National Endowment for Democracy (NED)

1101 15th Street, N.W. Suite 700 Washington, D.C. 20005 Tel: (202) 293-9072 Fax: (202) 223-6042 [http://www.ned.org] E-mail: allen@ned.org

The NED's International Forum for Democratic Studies' Democracy Resource Center offers access to over 10,000 titles and an electronic mailing list (Democracy-News). The Forum also publishes the *Journal of Democracy*.

National Endowment for the Arts

Office of Congressional and White House Liaison	Tel: (202) 682-5434
Nancy Hanks Center, Room 525	Fax: (202) 682-5638
1100 Pennsylvania Avenue, N.W.	[http://arts.endow.gov/]
Washington, D.C. 20506	

National Endowment for the Humanities

Office of Governmental Affairs	Tel: (202) 606-8328
Old Post Office Building, Room 503	Fax: (202) 606-8588
1100 Pennsylvania Avenue, N.W.	[http://www.neh.gov/]
Washington, D.C. 20506	

National Labor Relations Board

Division of Information 1099 14th Street, N.W., Room 9400 Washington, D.C. 20570-0001 Tel: (202) 273-1991 Fax: (202) 273-1789 [http://www.nlrb.gov/]

A list of publications may be obtained from the Division of Information.

National Mediation Board

Office of the Chief of Staff 1301 K Street, N.W., Suite 250 East Washington, D.C. 20572 Tel: (202) 692-5000 Fax: (202) 692-5083 [http://www.nmb.gov/]

National Railroad Passenger Corporation (AMTRAK)

Office of Government Affairs 60 Massachusetts Avenue, N.E. Washington, D.C. 20002 Tel: (202) 906-3918 Fax: (202) 906-3865 [http://www.amtrak.com/]

National Science Foundation

Office of Legislative and Public Affairs 4201 Wilson Boulevard, Room 1245 Arlington, VA 22230 Tel: (703) 292-8070 Fax: (703) 292-9088/9089 E-mail: pubs@nsf.gov [http://www.nsf.gov]

National Transportation Safety Board

Office of Government and Industry Affairs 490 L'Enfant Plaza, S.W., 6th Floor Washington, D.C. 20594 Tel: (202) 314-6120 Fax: (202) 314-6122 E-mail: sheryl.mccullough@ntsb.gov [http://www.ntsb.gov]

Nuclear Regulatory Commission

Office of Congressional Affairs Washington, D.C. 20555

Tel: (301) 415-1776 Fax: (301) 415-8571 [http://www.nrc.gov/]

The NRC periodically publishes a list of new NRC publications. It also issues a weekly digest of NRC press releases. Members of Congress may receive either or both of these publications on a regular basis upon request. Most documents originated by NRC, or submitted to it for consideration, are placed in the Commission's Public Document Room on the lower level at 2120 L Street, N.W., Washington, D.C., for public inspection. In addition, documents related to a specific licensing proceeding or operation were once made available in the local public document room established in the vicinity of each proposed or existing nuclear facility. Most new documents are placed online instead at [http://www.nrc.gov/reading-rm.html].

Occupational Safety and Health Review Commission

 Office of Information
 Tel: (202) 606-5398

 1120 20th Street, N.W., 9th Floor
 Fax: (202) 606-5050

 Washington, D.C. 20036-3457
 [http://www.oshrc.gov]

The Review Commission is the independent federal agency that resolves legal disputes between private employers and another agency, the U.S. Department of Labor's Occupational Safety and Health Administration (OSHA), over allegations that work place safety or health violations exist. The Review Commission frequently receives requests from congressional staffers with constituent complaints about working conditions. These types of requests usually require information from the agency that inspects work places and promulgates the regulations covering job safety and health conditions. That agency is OSHA. As an adjudicatory agency, the Review Commission's involvement in work place issues begins after an inspection has been contested by an employer or employees' group.

Three publications that OSHRC produces are A Guide to Procedures, Rules of Procedure of the OSHRC, and Guide to E-Z Trial Procedures.

Office of Government Ethics

Attn: Congressional Liaison	Tel: (202) 482-9245
1201 New York Avenue, N.W., Suite 500	General Tel: (202) 482-9243
Washington, D.C. 20005	Fax: (202) 482-9253
	[http://www.usoge.gov/]

OGE's Web site provides a convenient method of obtaining ethics information such as ethics laws, regulations, opinions, forms, publications, pamphlets, training, and news.

Office of Personnel Management

Congressional Liaison Office B332 Rayburn House Office Building Washington, D.C. 20515 Tel: Capitol ext. 5-4955 (202) 225-4956 or (202) 632-6296 Fax: (202) 632-0832 [http://www.opm.gov]

This office serves both House and Senate.

Office of Special Counsel

Congressional and Public Affairs 1730 M Street, N.W., Suite 218 Washington, D.C. 20036-4505 Tel: Congressional - (202) 653-5163 Public Affairs - (202) 653-7984 Fax: (202) 653-5161 [http://www.osc.gov/]

Internet information provided includes coverage of prohibited personnel practices, the Hatch Act, and the Office of Special Counsel's Annual Reports to Congress.

Overseas Private Investment Corporation

1100 New York Avenue, N.W. Washington, D.C. 20527

Panama Canal Commission

General Counsel 1825 I Street N.W. Suite 400 Washington, D.C. 20006 Tel: (202) 634-7545 Fax: (202) 634-6439 [http://www.pancanal.com/]

E-mail: ballenger@erols.com

Peace Corps

Office of Congressional Relations 1111 20th Street, N.W. Washington, D.C. 20526 Tel: (202) 692-2100 Fax: (202) 692-2101 [http://www.peacecorps.gov]

Pension Benefit Guaranty Corporation

Office of the Executive Director 1200 K Street, N.W., Suite 210 Washington, D.C. 20005-4026 Tel: (202) 326-4010 Fax: (202) 326-4016 [http://www.pbgc.gov]

Several publications are available upon request: A Predictable, Secure Pension for Life: Defined Benefit Pensions, Your Guaranteed Pension Booklet, Annual Report to Congress, and Small Business Guide. Fact sheets and pamphlets are also available.

Tel: (202) 336-8400 Fax: (202) 408-9859 [http://www.opic.gov/]

Postal Rate Commission

Library 1333 H Street, N.W. Suite 300 Washington, D.C. 20268 Tel: (202) 789-6840 Fax: (202) 789-6886 [http://www.prc.gov] E-mail: prc-admin@prc.gov or lanasiewica@prc.gov

President's Council on Physical Fitness and Sports

 200 Independence Avenue, S.W.
 Tel: (202) 690-9000

 Room 738-H
 Fax: (202) 690-5211

 Washington, D.C. 20201-0004
 [http://www.fitness.gov]

Publications for children and adults are available (free of charge for single copies), as is the quarterly PCPFS Research Digest, on the Web site above.

Railroad Retirement Board

 Office of Legislative Affairs
 Tel: (202) 272-7742

 1310 G Street, N.W.
 Fax: (202) 272-7728

 Suite 500
 E-mail: stanlma@rrb.gov

 Washington, D.C. 20005-3004
 [http://www.rrb.gov/]

Securities and Exchange Commission

Director of Legislative Affairs	Tel: (202) 942-0010
450 Fifth Street, N.W., Room 6102	Fax: (202) 942-9650
Washington, D.C. 20549-0100	[http://www.sec.gov]

The Commission prepares a Publications List, which is available free upon request.

Selective Service System

National Headquarters	Tel: (703) 605-4100
Office of Public and Congressional Affairs	Fax: (703) 605-4106
Arlington, VA 22209-2425	[http://www.sss.gov/]

Sentencing Commission

Office of Publications and Public Affairs	Tel: (202) 502-4590
1 Columbus Circle, N.E., Suite 2-500 South	Fax: (202) 502-4699
Washington, D.C. 20002-8002	[http://www.ussc.gov]

Publications include U.S. Sentencing Commission Guidelines Manual, Annual Report, report summaries, and a periodic newsletter called Guide Lines. A guide to publications and resources is updated annually.

Small Business Administration

Office of Congressional and Legislative AffairsTel: (202) 205-6700409 Third Street, S.W., Suite 7900Fax: (202) 205-7374Washington, D.C. 20416[http://www.sbaonline.sba.gov]

The *Directory of Business Development Publications* and other general information pamphlets are available upon request.

Smithsonian Institution

Office of Government Relations	Tel: (202) 357-2962
1000 Jefferson Drive, S.W., Suite T360	Fax: (202) 786-2274
Washington, D.C. 20560	[http://www.si.edu]

A catalog of books published by the Smithsonian Institution Press is available. Other publications should be requested from the address above.

Social Security Administration

Congressional Relations Staff 3202 West High Rise 6401 Security Boulevard Baltimore, MD 21235 Tel: (410) 965-3930 Fax: (410) 966-5388 [http://www.ssa.gov]

State Justice Institute

Executive Director	Tel: (703) 684-6100, ext. 214
1650 King Street	Fax: (703) 684-7618
Suite 600	E-mail: dtevelin@statejustice.org
Alexandria, VA 22314	[http://www.statejustice.org/]

The SJI Final Grant Guideline and other publications pertaining to the functions of the State Justice Institute are available upon request and at the Internet address above.

Tennessee Valley Authority (TVA)

1 Massachusetts Avenue, N.W.	Tel: (202) 898-2999
Suite 300	Pubs./Tech. Library: (865) 632-3464
Washington, D.C. 20444-0001	Fax: (202) 898-2998
-	[http://www.tva.gov]

Information about a large number of publications on various topics may be obtained by calling the above office locally.

Trade and Development Agency

Congressional Relations	Tel: (703) 875-4357
1000 Wilson Blvd.	Fax: (703) 875-4009
Suite 1600	[http://www.tda.gov]
Arlington, VA 22209-3901	

Information on the TDA newsletters and hotline may be obtained by calling or writing the above office, or by accessing the Trade and Development Agency's Internet site above.

U.S. Agency for International Development

Bureau for Legislative and Public AffairsTel: (202) 712-43001300 Pennsylvania Avenue, N.W.Fax: (202) 216-3237Room 6.10A[http://www.usaid.gov]Washington, D.C. 20523-6100[http://www.usaid.gov]

U.S. Commission on Civil Rights

Publications Unit 624 Ninth Street, N.W. Room 600 Washington, D.C. 20425 Tel: (202) 376-8110 Fax: (202) 376-7597 Voicemail: (202) 376-8128 [http://www.usccr.gov]

A complete list of Commission publications is available free upon request. Single copies of major publications are automatically distributed to each Member of Congress.

U.S. Consumer Product Safety Commission

Office of Public Affairs 4330 East-West Highway Washington, D.C. 20207 Tel: (301) 504-7908 (800) 638-2772, press 1 for recorded message, then #300 to avoid the message Fax: (301) 504-0862 [http://www.cpsc.gov/]

U.S. Holocaust Memorial Museum

Communications Office	Tel: (202) 479-9735
100 Raoul Wallenberg Place, S.W.	Fax: (202) 488-2693
Washington, D.C. 20024	[http://www.ushmm.org/]

Several publications are available upon request. *Holocaust and Genocide Studies*, a multidisciplinary scholarly journal published three times a year and considered the preeminent forum for the study and analysis of the Holocaust; *The Membership Quarterly*, a newsletter; and a variety of educational materials.

U.S. Institute of Peace

1200 17th Street, N.W., Suite 200 Washington, D.C. 20036

Tel: (202) 457-1700 Fax: (202) 429-6063 E-mail: usip_requests@usip.org [http://www.usip.org/]

Available upon request is a *Biennial Report*, a *Guide to Specialists*, and reports on issues involving international peace and conflict.

U.S. International Trade Commission

Office of External Relations 500 E Street, S.W. Washington, D.C. 20436 Tel: For questions: (202) 205-3141 24/7 recorder for orders: (202) 205-1809 Fax: (202) 205-2139 [http://www.usitc.gov]

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Government Relations United States Postal Service–Headquarters 475 L'Enfant Plaza, S.W., Room 10804 Washington, D.C. 20260-3500 Tel: (202) 268-2506 Fax: (202) 268-2503 [http://www.usps.com]

The Government Printing Office publishes a circular each year covering the USPS publications on sale. This circular gives a brief description of the publication and the cost

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of each and can be used as an order blank. Copies of the circular are furnished to Members whenever they request publications for their constituents.

One copy each of the following publications is distributed automatically to each Member via the House and Senate Postmasters: *Publication 65, National ZIP Code Directory, Comprehensive Statement on Postal Operation* and *Annual Report of the Postmaster General.* An additional copy of each, as well as a USPS headquarters directory, can be obtained for the Member's use. No copies can be furnished for constituents; all of these are sold by the Superintendent of Documents. Consumer publications are available on the USPS Web site.

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